

LINDSBORG CITY COUNCIL
Lindsborg City Hall
April 06, 2026–6:30 p.m.
Meeting Minutes

COUNCILMEMBERS PRESENT: Mayor Clark Shultz, Rebecca Van Der Wege, Kirsten Bruce, Joshua Swanson, Larry Lysell, Ericka Lysell, Andrew Smith, Lysa Palmer-Augusta, Tyler Johnson

OTHERS PRESENT: Tanner Faust, Roxie Sjogren, David Hay, Holly Lofton, Denny Walker, Milton Collins, Noah Flores, Scott Bontz, Erica Kruckenberg, Betsy Davis

The meeting was called to order at 6:30 p.m. by Mayor Clark Shultz, followed by the pledge of allegiance.

PUBLIC INPUT:

There was no public input.

AMENDMENTS TO THE AGENDA:

There were no amendments to the agenda.

MAYOR'S REPORT:

Mayor Shultz thanked Kirsten Bruce for her participation singing in the Messiah Festival.

Mayor Shultz read an abridged version of the Week of the Young Child Proclamation. Betsy Davis, who chairs the Childcare Task Force in McPherson County, shared her thanks and appreciation for the City of Lindsborg and the Lindsborg Community Library's partnership. Kirsten Bruce moved to approve the Week of the Young Child Proclamation. Seconded by Council President Rebecca Van Der Wege and passed 8-0 by voice vote.

Mayor Shultz read a portion of the Fair Housing Month Proclamation that was provided in advance to Council. Ericka Lysell moved to approve the Fair Housing Proclamation, seconded by Councilmember Andrew Smith and passed 8-0 by voice vote.

CONSENT AGENDA

Councilmember Kirsten Bruce moved to approve the minutes from the March 16, 2026, regular Council meeting, Payroll Ordinance 5580, Purchase Order Ordinance 5581, AMR 2026 Quarterly invoice and USG Water Solutions invoice. Motion seconded by Councilmember Larry Lysell and passed 8-0 by roll call vote.

APPOINTMENTS:

There were no appointments.

COMMITTEE REPORTS:

On March 19, Parks Director Noah Flores and members of the Tree Board attended a recognition event honoring Lindsborg for its 41st consecutive year as a Tree City USA. To maintain this

prestigious designation, the Lindsborg community must continue to meet the following four standards:

Standard 1: A Tree Board or Department. A designated entity or professional must be legally responsible for managing public trees.

Standard 2: A Public Tree Care Ordinance. The community must maintain an ordinance providing clear guidance for the planting, maintenance, and removal of trees in public spaces.

Standard 3: A Community Forestry Program. The city must invest at least \$2 per capita annually in forestry efforts, including planting and maintenance.

Standard 4: An Arbor Day Observance. The community must hold an annual Arbor Day event and issue an official mayoral proclamation.

Upcoming Event:

The Tree Board, Parks Department, and Kansas Forest Service will host an information booth and tree care demonstration at Lucia Park area during the "Lindsborg in Bloom" event. Please join us on April 25th from 11:00 AM to 1:00 PM all are welcome.

Staffing Update:

City Clerk/HR Manager Roxie Sjogren, Recreation Direction Lauren Doaks and Parks Director Noah Flores have finished up hiring the seasonal staff for the pool, golf course and parks department.

In the last two weeks, the City has hired Angi Allison as a police officer and Tatum Lee as an apprentice lineman for the electric department. This leaves the City with only one open full-time position in the police department.

NEW BUSINESS:

Annual Tree Board Maintenance Plan

Lindsborg City Code Section 48-70 under Article III "TREES AND SHRUBS," states that the Lindsborg Tree Board shall annually submit to City Council a tree plan.

The Tree Board presents the following 2026 Tree Plan to City Council:

1. Set Goals
 - a. Define planting targets and priority areas and review past efforts
2. Prepare
 - a. Order proper trees and supplies
 - b. Select sites and coordinate planting (Carlson Park, Downtown Commercial District, Valkommen Trail)
3. Plant & Engage
 - a. Host community planting events (Arbor Day, Kansas Forest Poster Contest, Tree City USA)
 - b. Partner with schools and local groups
 - c. Offer residents a *Tree Cost Share Program*
4. Care

- a. Water, mulch, and monitor new trees
 - b. Replace losses as needed
5. Manage
- a. Keep a simple updated tree inventory
 - b. Address maintenance, pruning, and safety issues downtown and select right of ways
 - c. Budget for hazard tree removal

Information sharing only, no action required.

Farmer's Market

Ordinance No. 5247 was adopted in August 2020 allowing seasonal farmers' markets to operate in City parks. As outlined in City Code:

Section 50-877:

A seasonal or farmers produce market may be permitted in any of the commercial or industrial zones provided such market conforms to all setback, sight distances and other applicable zoning and traffic regulations. Such markets shall be further subject to any city administrative regulations. Additionally, with specific permission renewed annually by City Council, such markets are allowed in City Parks if they conform to all setback, sight distances, and other applicable zoning and traffic regulations.

A group has requested the use of Swensson Park as a market setup beginning as soon as May 2, 2026. Anticipated operation of the market will be Saturday mornings through October.

Councilmember Andrew Smith moved to approve the request to conduct a weekly seasonal farmers' market in Swensson Park during the 2026 season. Seconded by Councilmember Joshua Swanson and passed 8-0 by voice vote.

Solicitation of Interest in City-Owned Lot

The City currently owns an approximately 0.25-acre parcel located near Columbus Street, formerly used as an electric substation site. The substation has been removed following grid improvements, and the lot is now vacant with no improvements present. The property is encumbered by utility easements, including a north-south easement containing a sewer main and overhead electric infrastructure, as well as an additional east-west easement along the northern boundary. The lot would be sold with the 12-foot easements retained along the eastern and northern boundaries of the lot. The parcel is only accessible from the north-south utility easement. Without proper access, access and/or development would be nearly eliminated unless the buyer was an adjacent property owner. The parcel was obtained from the property owner to the south at some point in the past. This conclusion was reached by reviewing the original plat from 1976.

The county's appraised value of the parcel is \$39,330.

Councilmember Larry Lysell moved to authorize the City Administrator to solicit interest in the purchase of city-owned property located at 112 W Columbus Street, subject to final approval of any sale by the City Council. Seconded by Councilmember Ericka Lysell and passed 8-0 by voice vote.

Tyler Cloud Upgrade

The City of Lindsborg currently utilizes Tyler Technologies for its financial, payroll, utility, and court systems, with the police department scheduled to come online soon. At present, the City operates in a hosted environment, which has presented several challenges. Software upgrades must be performed manually rather than receiving automatic updates to the latest releases. Some upgrades have required considerable staff time, including coordination with Tyler support to successfully complete the process. The City also maintains dedicated server space exclusively for Tyler applications, along with supporting software that must be purchased, maintained, and regularly updated. This server is backed up through the City's Datto system, which must be appropriately sized to accommodate the significant storage requirements associated with Tyler's platforms.

Tyler Technologies is increasingly prioritizing its newest features and enhancements for cloud-based deployments only. This aligns with the broader direction of the software industry as it adapts to evolving technology and security standards. Tyler's cloud services are hosted on Amazon Web Services (AWS), a top-tier provider known for its highly secure, reliable, and scalable infrastructure. Transitioning to Tyler's cloud environment will also improve accessibility and flexibility for staff. Employees will be able to access Tyler applications through a web browser rather than relying on locally installed software. This capability allows staff who are traveling or working remotely to securely access needed systems without the requirement to connect through a virtual private network (VPN).

There is no one-time cost to migrate to the cloud; however, the annual software fee will increase. The City currently pays approximately \$31,000 per year to Tyler Technologies for software licensing. Upon transitioning to the cloud environment, the annual cost will increase to \$41,505. This expense is allocated across multiple funds, as the software supports several different departments throughout the City. While the annual software cost will increase, the City should realize offsetting savings through reduced server requirements, elimination of certain supporting software, and a reduction in the size of the Datto backup system. Collectively, these changes are expected to reduce infrastructure complexity and ongoing maintenance demands while positioning the City to align with current and future technology standards.

Council asked if the savings for ancillary expenses could be calculated and brought back at another meeting. No motion was made.

ADJOURNMENT:

Councilmember Kirsten Bruce moved for adjournment, seconded by Councilmember Andrew Smith, and passed 8-0 by voice vote. The meeting was adjourned at 7:09 p.m.

Respectfully Submitted,

Roxie Sjogren

Roxie Sjogren, MMC
City Clerk